

Skyline College Annual Planning & Budgeting Calendar for FY 2012- 2013

#	Activity	Responsible	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
1	Announce 2012-2013 Annual Strategic Priorities on Opening Day	President											
2	Develop 2012-2013 annual Administrative Leadership & Unit Review	Units											
3	Submit 2012-13 Administrative Leadership & Unit Review to IPC	Units											
4	Review Balance Scorecard to determine outcomes during 2011-2012 & report to College Council	Institutional Planning Council (IPC)											
5	Review collegewide plans for integration into strategic priorities process	IPC											
6	Prioritize Strategic Priorities for 2013-2014 (Initial draft)	IPC											
7	Submit 2013-2014 FTEF Priority Recommendations	FTEF Allocation Committee to Academic Senate											
8	Develop Initial 2013-2014 Budget Estimates	College Budget Committee (CBC)											
9	Review 2013-2014 FTEF Priority Recommendations in consultation with ILT and recommend to VP Instruction	Academic Senate & ILT											
10	Review 2013-2014 FTEF Priority Recommendations from Academic Senate & submit final recommendation to President	VP Instruction in consultation with VP Student Services											
11	Submit 2013-2014 Classified & Administrative Hiring Priorities to Cabinet	Units											
12	Submit 2013-2014 Tentative Budget Recommendation to College Council then to President	CBC											
13	Reassess 2013-2014 Budget Estimates after Governor's Proposal is announced	CBC											
14	Prioritize Strategic Priorities for 2013-2014 (2nd draft)	IPC											

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15	Publish & distribute 2012-2013 Program Review Reports	Curriculum Committee											
16	Submit 2013-2014 Annual Budget Requests to CBC	Units											
17	Recommend 2013-2014 Strategic Priorities to College Council (Final)	IPC											
18	Review Program Review Reports and 2013-2014 Annual Budget Requests	CBC											
19	Recommend 2013-2014 balanced budget to College Council which makes final recommendation to President	CBC											
20	Submit 2013-2014 Annual Budget to District	President											
21	Submit list of suggested 2013-2014 Annual Priorities to President	College Council											

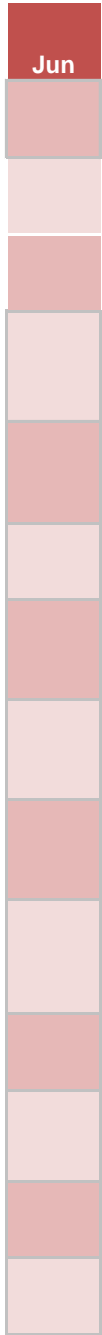
Legend

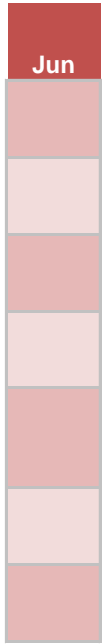
CBC: College Budget Committee
 CC: College Council
 Curric Cmt: Curriculum Committee
 IPC: Institutional Planning Committee
 Units: Programs and Divisions

Link

Budget
Planning
Evaluation
Planning

Skyline College Annual Planning & Budgeting Calendar - Revised Sept 2011, Updated Oct 2012





2012-2013 CALENDAR**Activities**

October 10, 2012	IPC	Update Skyline College goals
October 10, 2012	CBC	Review College Goals, strategies Review Board goals & District Strat plan Program review results from prior years
October 25, 2012	CBC	